

UNITED STATES BANKRUPTCY COURT
WESTERN DISTRICT OF MISSOURI
CHAPTER 13 PRO SE FILER (SELF FILER) DOCUMENT CHECKLIST

BEFORE YOU FILE:

- Certificate of Credit Counseling – Must be completed within 180 days of case filing
 FOR A LIST OF APPROVED AGENCIES, SEE <http://www.justice.gov/ust/credit-counseling-debtor-education-information>

WHEN YOU FILE:**FREE BANKRUPTCY FORMS ARE AVAILABLE FROM TWO WEB SITE LOCATIONS**SITE 1: <http://www.uscourts.gov/forms/bankruptcy-forms>SITE 2: <http://www.mow.uscourts.gov/forms.html#bankruptcy>**FORMS**

- [Voluntary Petition](#) (B1)
 [Exhibit D to the Voluntary Petition \(look at right side of page to download form\)](#) (B1D)
 [Summary of Schedules](#) (B6)
 [Statistical Summary of Certain Liabilities \(Second page of Summary\)](#) (B6)
 Schedules [A](#) – [B](#) – [C](#) – [D](#) – [E](#) – [F](#) – [G](#) – [H](#) – [I](#) – [J](#) (B6A – B6J) (ALL OF THESE SCHEDULES MUST BE INCLUDED WITH YOUR FILING; EVEN IF YOU DON'T HAVE ANY INFORMATION TO PUT ON THE SCHEDULE)
 [Declaration Concerning Debtor's Schedules](#) (B6)
 [Statement of Financial Affairs](#) (B7)
 [Statement of Your Current Monthly Income and Calculation of Commitment Period](#) (B22C-1)
 [Chapter 13 Calculation of Your Disposable Income](#) (B22C-2)
 [Statement of Social Security Number](#) (B21)
 [Notice to Individual Consumer Debtor](#) (B201A)
 [Certification of Notice to Individual Consumer Debtors](#) (B201B)
 [Chapter 13 Plan](#) (MOW 3083-1.1)
 [Verification of Mailing Matrix](#) (MOW 1009-1.2)
 Creditor Mailing Matrix (A TYPED OR WRITTEN LIST OF ALL OF YOUR CREDITORS BY NAME AND MAILING ADDRESS ONLY)

PAYMENT

- \$310 FILING FEE
 OR
 [Application and Order to Pay Filing Fee in Installments](#) (B3A)

PROOF OF INCOME

- Pay Stubs from the Last 60 Days Before Filing Date
 ANY FULL SOCIAL SECURITY NUMBERS SHOULD BE REDACTED
 OR
 [Debtor's Evidence of No Employer Payments](#) (MOW 1007-1.2)

AFTER YOU FILE:

- Certificate of Debtor Education - MUST BE DATED **AFTER** THE DATE OF FILING
 FOR A LIST OF APPROVED AGENCIES, SEE http://www.justice.gov/ust/eo/bapcpa/ccde/de_approved.htm
 [Debtor's Certification of Completion of Instructional Course Concerning Financial Management](#) (B23)
 [Motion for Entry of Chapter 13 Discharge](#) (MOW 4004-4.1) – THIS DOCUMENT CAN ONLY BE FILED AFTER THE CHAPTER 13 PLAN HAS BEEN COMPLETED