

IN THE UNITED STATES DISTRICT COURT FOR THE  
WESTERN DISTRICT OF MISSOURI  
DIVISION

	)	
	)	
Plaintiff,	)	
	)	
v.	)	Case No.
	)	
	)	
	)	
Defendant.	)	

**SCHEDULING ORDER**

Pursuant to Local Rule 16.1(d) and on the direction of this court, the parties filed their proposed scheduling order on \_\_\_\_\_. After taking the matter under advisement, the court hereby establishes the following deadlines in this matter. Accordingly, it is hereby

ORDERED that:

1. All discovery should be commenced and served in time to be completed on or before \_\_\_\_\_.
2. All discovery motions should be filed no later than \_\_\_\_\_.
3. All dispositive motions should be filed no later than \_\_\_\_\_. **The parties are requested to submit courtesy paper copies to chambers of all dispositive motions and all briefing associated with such motions.**
4. On or before \_\_\_\_\_, the parties are to file witness and exhibit lists, together with statements of anticipated length of the trial and whether a jury trial should be scheduled. Lists shall include all potential witnesses and exhibits except those to be used for the sole purpose of unanticipated rebuttal or impeachment.

5. The parties are to meet, in person, on or before \_\_\_\_\_, to produce each of their exhibits for inspection and agree on all exhibits for which objection will be waived as to admissibility on the ground of lack of identification.
6. The parties are to meet, in person, on or before \_\_\_\_\_, to agree upon a proposed pretrial order containing the following:
  - a. a statement of the nature of the action, including a designation of the parties and a list of the pleadings raising the issues,
  - b. a statement of the facts and legal authority upon which federal jurisdiction is based,
  - c. a stipulation of uncontroverted facts,
  - d. a list of reservations by any party to the stipulation of uncontroverted facts,
  - e. a list of facts that, although not admitted, are not to be contested at trial by evidence to the contrary,
  - f. a list of exhibits expected to be offered at trial, with a description of each sufficient for identification, and a statement of all admissions by and all issues between any of the parties as to the genuineness thereof, together with a statement of any objections reserved as to the admissibility in evidence thereof.
  - g. In addition, the parties are strongly encouraged, although not required, to include in the proposed pretrial order a statement of factual and legal issues remaining to be litigated.
7. The parties are to file the proposed pretrial order on or before \_\_\_\_\_. If agreement is impossible, separate pretrial orders should not be filed, but any disputes concerning the proposed order should be set forth in the proposed pretrial order. The proposed pretrial order

should be filed in accordance with the general rules governing the filing of pleadings, and **the parties are requested to submit a courtesy paper copy to chambers along with courtesy paper copies of the relevant pleadings identified in the proposed pretrial order.**

8. As the undersigned does not automatically receive copies of pleadings and other documents filed in the CM/ECF system, the parties are also requested to submit courtesy paper copies to chambers of all documents filed during trial or within three days prior to trial.
9. The parties have informed the court that they anticipate that \_\_\_\_\_ days will be required to try this action. This matter will be specially set and tried to the court.

SO ORDERED.

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HOWARD F. SACHS  
UNITED STATES DISTRICT JUDGE

Kansas City, Missouri